

Bahast'ah Chapter
REQUEST FOR FINANCIAL ASSISTANCE

Name: _____

Phone No.: _____

Address: _____

P.O. Box, Street Address

City

State

Zip Code

Social Security No.: _____

Census No.: _____

Chapter Affiliation: _____

Registered: _____

Purpose for Financial Assistance:

1. Submit a letter requesting for Financial Assistance (addressed to Chapter Officials).
2. Submit documentation for the purpose of trip (justification three (3) days in advance).
3. Submit schedule of activity/itinerary.
4. Financial Assistance will only be on a **one-time assistance basis**.
5. **Upon return, a verbal trip report is required at the next chapter meeting.**

***NOTE: The Chapter can only assist with the limit of \$40.00 with a letter of justification submitted three (3) days in advance. Applicant must be a registered voter with Bahast'ah Chapter. The General Activities fund will be utilized depending upon, the availability of funds, which was approved during a regular duly, called meeting (*April 7, 2004*).

_____ Approved

_____ Disapproved

Community Services Coordinator

Date

Chapter Secretary/Treasurer

Date