

# BAHASTL'AH (TWIN LAKES) CHAPTER

PO Box 4424

Yahtahey, NM 87375

Phone # (505) 735-2600

Fax # (505) 735-2605

## CHAPTER FACILITY USAGE POLICY & FORM

### I. PURPOSE

Bahastl'ah (Twin Lakes) Chapter provides the community with the opportunity to utilize the Chapter House for various functions. Chapter usage is provided for community and public use. Funding for Chapter Usage will be deposited into the General Activity Account.

### II. ELIGIBILITY

- A. Bahastl'ah (Twin Lakes) Chapter usage is available for public use.
- B. The Chapter House may be used for functions and activities, including organizational meetings, social gatherings, and political activities.
- C. Bahastl'ah (Twin Lakes) Chapter Administration and Officials reserves the right to decline Chapter usage requests.
- D. Bahastl'ah (Twin Lakes) Chapter shall not be responsible for any theft, injuries, or damages during Chapter usage per rules and responsibilities.
- E. Renters shall be responsible to pay for any damages (minor or major) that occur during the time of use.
- F. Future rental of the Chapter will not be allowed to person(s) who cause any minor/major damage(s) to the Chapter property while renting the Chapter.

### III. PROCEDURES AND RULES

- A. Operating hours may change due to unforeseen circumstances (ie; inclement weather, emergencies and power/water outage).
- B. Chapter rentals will be made on a first-come basis.
- C. Renters who fail to dispose of trash, clean the facility shall forfeit the use of facility for one (1) year.
- D. The following rental fees will be charged for rental of the Chapter:
  1. Donation Meeting – For registered voters/community members. No rental Fee.  
Non-registered voter/community members: \$50.00 + Tax = \$53.00
  2. Funeral Reception – For registered voters/community members. No rental Fee.  
Non-registered voter/community members: \$50.00 + Tax = \$53.00
  3. Navajo Nation and other Government entities:  
(List of Exempt, Non-exempt, and Entities requiring Memorandum of Agreement and Chapter Resolution to be used)
  4. In cases there is no MOA or Chapter Resolution the entity will be charged \$212.00.

***EXEMPT MEETINGS: (CLUPC, OFFICIALS, SENIOR CITIZENS, VETERANS ORGANIZATION, DISTRICT-14 COUNCIL MEETINGS, AGENCY COUNCIL MEETINGS, DISTRICT-14 GRAZING, WELLNESS ACTIVITIES, JUST MOVE IT, EARTH DAY AND EDUCATIONAL ACTIVITIES) AND OTHER NAVAJO NATION STANDING COMMITTEES)***

**NON-EXEMPT ENTITIES**

1. Family celebrations, Receptions, Dinners, Baby Shower, etc., \$50.00 + \$3.00(tax) = \$53.00
2. Renter will have to have Liability Insurance-will be required. And the Bahastl'ah (Twin Lakes) Chapter named as the insured in the policy.
3. Bahastl'ah (Twin Lakes) Veterans Organization and The Dine Native American Church (NAC) of New Mexico Incorporated Liability Insurance will be covered by the Chapter using the General Activity Fund.

Resolution No.: BAH-25-06-20-29  
Approved On: June 20, 2025  
Regular Chapter Meeting Date: June 20, 2025  
Motioned By: Thompson Johnson  
Seconded By: Roy Lee Yazzie  
Vote Count: 17-03-02